Mosaic Partnership Trust

School Admissions Arrangements (Ref 04MPTAA)

The arrangements cover Wiltshire and South Gloucestershire Schools

Admissions to school September 2028 and for the 2028-2029 school year

Schools covered by these arrangements:

Barrs Court Primary School
Box CE Primary School
Broadway Infant School
Gillingstool Primary School
Neston Primary School
Parkwall Primary School
Raysfield Primary School
Redfield Edge Primary School
St Michael's CE Primary School, Winterbourne
St Stephen's CE Junior School
The Park Primary School
The Ridge Junior School

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1.0 Introduction

The Mosaic Partnership Trust (The Trust) comprises a family of fully inclusive schools seeking to provide the highest standard of inclusive education for primary age children. Geographically the schools are spread across two local authority areas: Wiltshire Local Authority and South Gloucestershire Local Authority.

These Admission Arrangements refer to The Trust's schools that are located in both Local Authority areas. These arrangements have been written within the principles of the Mosaic Partnership Trust which upholds integrity, innovation, partnership, equality, diversity, inclusion and belonging. These principles are at the heart of our policies and procedures alongside our approach to education.

These admission arrangements comply with the requirements of the 2021 School Admissions Code, School admissions code 2021 (publishing.service.gov.uk) and the 2022 School Admissions Appeals Code, School Admission Appeals Code 2022 (publishing.service.gov.uk) issued by the Department for Education under Section 84 of the School Standards and Framework Act 1998.

Concerns relating to statutory compliance or the fairness and equality of local policy/practice, may be raised with The Trust. If the matter cannot be resolved locally, a complaint may be lodged with the Office of The Schools Adjudicator (OSA):

Mosaic Partnership Trust	office@mosaicpt.org.uk
The Office of Schools Adjudicator	Office of the Schools Adjudicator - GOV.UK (www.gov.uk)

The Trust will go out to public consultation of their Admission Arrangements on an annual basis, the requirement is every 7 years unless there are changes, but we choose as a Trust to consult annually.

The Local Authorities (LA) are responsible for coordinating admissions (known as the co-ordinated scheme) across all Wiltshire schools in Wiltshire Local Authority and across all South Gloucestershire Schools in South Gloucestershire Local Authority. We also commission each respective Local Authority to act for us in relation to in year admissions and any appeals. The reason why we commission, is rooted in our knowledge that Local Authorities have the best understanding of the local landscape, they have visibility across their respective areas of all children and young people, particularly when they move schools. From a safeguarding perspective this provides us as a Trust with further assurance.

Details to assist you can be found in the Council brochure "finding a primary school place" or at Applying for a school place - Wiltshire Council and South Glos LIFE | Primary school admissions

2.0 General Information

A person with parental responsibility for the child concerned may submit a school admission application on behalf of that child for any United Kingdom state funded school. The child must, at the time of application, be a UK citizen or have European Economic Area Citizenship or hold an appropriate Home Office Visa entitling residency in the United Kingdom.

The Trust will treat applications for children coming from overseas in accordance with European Union law or Home Office rules for non-European Economic Area nationals. This is the most recent guidance which takes account of the post-Brexit immigration system:

School applications for foreign national children and children resident outside England - GOV.UK (www.gov.uk)

The admissions authority will refuse an admission application where a further admission would *'prejudice the efficient delivery of education or the efficient use of resources 'or where the admission would breach the statutory infant class size (ICS) Limit, resulting in an infant class of more than 30 children to one qualified teacher for part or all of the school day.'* Children who are formally refused admission will be entered onto a waiting list for the required year group. This will be maintained by the school in Wiltshire and by the Admissions and Transport Department for schools in South Gloucestershire until the end of the school year and then shut down. Names on waiting lists are held strictly in ranked order according to the child's compliance with the published oversubscription criteria and each time a name is added, the waiting list will be re-ranked. If a place becomes available this will be offered for the child ranked highest on the waiting list at that time. A child's name will be removed from the waiting list if a place is offered and accepted or offered and declined, or the parent requests in writing, that the school removes his/her child's name.

This policy arrangement applies solely to applications for places at Mosaic Partnership Trust Schools.

The application round for entry into Reception and Junior Year 3 2028, opens early September 2027. The deadline date for applications to be received is midnight on 15 January 2028. The home address given for the child must be the address where the child is resident as of the deadline date.

A: Definitions of area

Mosaic Partnership Trust Schools fall into three categories in the context of area, a breakdown is given below, followed by the definitions as exist within each Local Authority.

School	Local Authority Area	Area definition
Barrs Court Primary School	South Gloucestershire	APR
Box CE Primary School	Wiltshire	Designated area
Broadway Infant School	South Gloucestershire	No APR
Gillingstool Primary School	South Gloucestershire	No APR
Neston Primary School	Wiltshire	Designated area
Parkwall Primary School	South Gloucestershire	APR
Raysfield Primary School	South Gloucestershire	No APR
Redfield Edge Primary School	South Gloucestershire	APR
St Michael's CE Primary School, Winterbourne	South Gloucestershire	No APR
St Stephen's CE Junior School	South Gloucestershire	APR
The Park Primary School	South Gloucestershire	APR
The Ridge Junior School	South Gloucestershire	No APR

Both South Gloucestershire Council and Wiltshire Council provide maps which show all schools in the context of their areas.

- South Gloucestershire maps are available through the Primary School Admissions Guide: South Glos LIFE | Find out which schools are in your area
- Wiltshire maps are available through an interactive portal: Wiltshire School Admissions Explorer (arcgis.com)

Wiltshire definition (designated area)

A designated area is a discrete geographical zone served by a school. The address that determines a child's designated area is the place where he or she is ordinarily resident with his or her parent(s) or legal guardian(s) for the majority of the school week. Most schools have a discrete designated area, but some addresses fall within areas shared by two or more schools. Children living outside the county boundary are treated as if the children live within Wiltshire but outside the designated area for the school(s) in question.

In the case of children from the boating community (Boaters) proof of mooring will be required. Those without a permanent mooring, must provide details/proof of their sorting office, post office/poste restante address and this will be used for admissions criteria and allocation purposes.

South Gloucestershire definition ('APR' and no 'APR')

Children living within the APR: Where there are more applications for children living within an Area of Prime Responsibility (APR) than places available, priority will be given to applications from within the defined area who live closest to the preferred school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.

In the case of South Gloucestershire infant and primary schools which do not have Areas of Prime Responsibility, places will be allocated to those children living closest to the school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.

B: Published Admission number

A Published Admission Number (PAN) is agreed for each school annually and defines the number of places available for the year of entry. All applications must be agreed until the PAN has been reached, and this figure will not be exceeded other than in exceptional circumstances, for example, a child living in the designated area for who there is no reasonable alternative place available. The Mosaic Partnership Trust published admission numbers are outlined below for each of its schools:

School	Local Authority Area	Admission Number
Barrs Court Primary School	South Gloucestershire	30
Box CE Primary School	Wiltshire	20*
Broadway Infant School	South Gloucestershire	60
Gillingstool Primary School	South Gloucestershire	30
Neston Primary School	Wiltshire	30
Parkwall Primary School	South Gloucestershire	30
Raysfield Primary School	South Gloucestershire	60
Redfield Edge Primary School	South Gloucestershire	30
St Michael's CE Primary School	South Gloucestershire	30
St Stephen's CE Junior School	South Gloucestershire	90**

The Park Primary School	South Gloucestershire	60
The Ridge Junior School	South Gloucestershire	60

* Box CE Primary School PAN will see a reduction in PAN from 25 to 20 with effect from September 2028 following consultation and approval by Trustees.

** With effect from September 2029: St Stephen's CE Junior School – PAN will be reduced from 90 to 60, with the partner St Stephen's Infant School reducing their PAN from 90 to 60 in 2026

C: Applications

Applications for entry to a Mosaic Partnership School must be made through the respective Local Authorities whether for Reception or within year.

Applicants should refer to the respective Council's admission processes and apply using the online portal as highlighted below.

Local Authority	Contact details	Online Portal
South Gloucestershire	01454 868008 admissionsandtransport@southglos.gov.uk	Apply online for a school place | South Gloucestershire (southglos.gov.uk)
Wiltshire	01225 713010 admissions@wiltshire.gov.uk	Admissions (wiltshire.gov.uk)

D: Children with an education, health and care plans

All children whose education, health and care plan names a school must be admitted.

E: Address

The child's address provided on the application form should be that of the child's normal place of residence. Only one address can be considered for application purposes. The address provided will be used to determine the child's priority for a school place. The Mosaic Partnership Trust reserves the right to confirm the address provided by the applicant. The Trust cannot accept an address of a business, relative, friend, childminder, a temporary address or an address of a house it is intended to move to or one that is not yet habitable. Where a tenancy agreement of less than 6 months is provided as evidence of residency the Trust reserves the right to seek additional evidence to confirm commitment to the local area. The only exceptions are for children of UK service personnel for whom special arrangements apply.

For Yr R September 2028 entry, the address used to determine priority of school places for on time applications submitted in the main round, will be the child's normal place of residence as at deadline date of 15 January 2028. A future address from an applicant who is moving can be considered in Wiltshire Local Authority only, if Wiltshire Local Authority receives evidence in the form of an exchange of contracts or a tenancy agreement of a minimum of six months by the 7 February 2028, this does not apply in South Gloucestershire.

Where children spend time with parents at more than one address then the address given on the form should be the one at which they are normally and habitually resident, i.e. sleep at, for the majority of term-time school nights (Sunday night to Thursday night). If children spend

time equally at different addresses, then the address which will be used for admissions purposes will be the one registered for child benefit. The Trust may request proof of the registered address, which must pre-date the application.

Future addresses from applicants who currently own a property that is unoccupied or rented out, for which they plan to return to, will not be used when allocating places, unless a formal notice to terminate the rental agreement has been received by the deadline date/ exceptional circumstances date. Such applications will be checked to confirm the applicants have returned to the property. If the applicant has not returned to the address, it will be considered a fraudulent application and the place will be taken away, even if the child has already started school. If no proof is provided, the current address will be used to determine the child priority of a school place.

For in year transfer applications the current address at the time of application will be used.

F: Shared Parental Responsibility

Where two (or more) adults have parental responsibility for a child it is preferable that they should agree which school(s) to name as their preference(s) before submitting an application form. In cases of dispute, or where two application forms are submitted, the Trust will process the application received from the adult who has a residence order. If no such order has been made, preference will be given to the parent with whom the child is living for the majority of the school week.

If both parents are in dispute as to whom the child lives with the majority of the school week, the Trust will process the application received from the adult who is in receipt of the child benefit, if this is not available then the address used on the NHS card will be used.

In the event of a further dispute regarding the application used, parents may wish to take independent legal advice on whether they should seek a specific issue order from the court to decide on where the child is schooled. For in year transfer applications, until any such order is made, the placement will continue in the best interests of securing educational provision for the child with a minimum of disruption.

For year of entry, where possible, a place will be offered in accordance with the preferences to the parent who can provide evidence that they are in receipt of child benefit.

G: Multiple Births

The Published Admission Number or admission limit will be exceeded, where necessary, in order that multiple birth siblings of the same family (twin, triplet etc.) can all be offered places, where otherwise one or more of these children would be refused. After the over-subscription criteria has been applied, if children of multiple births (twins and triplets) are tied for the final place within the Published Admission Number, those siblings will be admitted over PAN.

H: Children of UK Service Personnel (UK Armed Forces)

Applications for children of UK service personnel with a confirmed posting to the county will be considered in advance of the family moving into the county if necessary. Where possible, an application must be included in the normal admission round.

An official letter, such as a posting note or letter of support from the Commanding Officer should be sent to the Trust as soon as possible. This should include the relocation date and unit postal address or quartering area address.

Until a fixed address is available, the unit postal address will be used, and a school place allocated accordingly. For service personnel moving back to a property that they own and that is currently rented out, then this address can be considered provided a signed letter from the Commanding Officer is received stating the future address or a formal notice to terminate the rental agreement. This should be received by the deadline / exceptional circumstances deadline.

If there is a tie-break situation then the criteria of the admissions authority will be applied.

The Trust will not refuse a child of UK service personnel a place because the family does not currently live in the area. It is also not permitted to reserve places for these children. If a place is not secured at the preferred school and the applicant has provided proof of a Wiltshire or South Gloucestershire address, then an alternative place will be allocated. This will be at the next nearest school to the unit postal address or quartering address with available places.

Children will be considered to be siblings if any brother or sister (including step siblings living at the same address) have been formally offered and have accepted a place at the school. The sibling link will not apply if the child on roll is in Yr 6. Their position on any waiting list will be set accordingly.

All applications will be dealt with in accordance with these admission arrangements. If a reasonable alternative cannot be offered, the child may be admitted as an 'excepted pupil' under the School Admissions (Infant Class Sizes) (England) Regulations.

I: Attendance at a Pre-school, Nursery Class or Co-located Children's Centre

Where a child attends a pre-school, nursery class or children's centre located on a school site, parents/carers will still need to apply for a school place. Attendance at a particular pre-school. nursery class or children's centre does not guarantee a place at a particular infant or primary school or give a child any higher priority for a place. A separate application must be made for transfer from nursery provision to primary school.

J: Waiting Lists

Where any school has been over-subscribed in the normal admissions round and places have been refused to some applicants a waiting list will be maintained for any vacancies which subsequently occur in the school.

All waiting lists will be prioritised according to the admission criteria and not by reference to the date of joining the waiting list.

Waiting lists will be maintained for bulk entry into Reception Year and Year 7 until 31 December 2028, parents will then be given the opportunity to remain on the waiting list for the remainder of the academic year.

K: Delayed and deferred entry

The School admissions code states, "Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to Reception rather than Year 1. Delayed entry is not a statutory right, but parents have the right to request delayed entry.

While most parents are happy for their child to start school in the September following their fourth birthday, they might have concerns about whether their child will be ready for school at this point. Delaying a child's entry to school is not always the best option to choose. Before deciding to delay a child's entry to school, we will expect that parents visit the schools they are thinking of applying to and seek advice from the headteacher and from any other professionals involved in the care of the child so that an informed decision can be made. The purpose of this visit is to meet with the headteacher to discuss the potential application in more detail. If this discussion has not taken place, it is unlikely a delayed entry request will be agreed. The school will be able to explain the provision on offer to children in the reception class, how it is tailored to meet the needs of the youngest pupils and how the needs of these pupils will continue to be met as they move up through the school. They may also be able to allay any concerns parents may have about their child's readiness for school.

3.0 Starting school

Children can lawfully start school for the first time in the September following their 4th birthday and, where a place is offered may attend full time from day one or on a part time basis until compulsory school age is reached on a prescribed date during the term following their fifth birthday. Where compulsory school age has not yet been reached, the child's entry to school may be deferred until later in the school year but not beyond compulsory school age or the start of the last term in that school year. All the Trust's schools operate a six-term year. A child born between 1 April and 31 August is described as 'summer born' and entry to school for this child may be lawfully delayed for one year where this is considered by the applicant to be in the child's best educational interests. The applicant must still apply for a place in September 2028

Applicants must complete the 'Common Application Form' issued by the home Local Authority (LA), either Wiltshire or South Gloucestershire and submit this according to published procedure before 15 January 2028. Applications submitted after this deadline will be considered 'late' and will not be processed until on time applications have been administered by which time a place at the preferred school may no longer be available. Places will be offered by the Admission Authority in the Reception Year at the preferred school up to the Admission Number published for the 2028 school year. The published Admission Number (PAN) is set according to the resources available and the need to maintain the size of infant classes within the requirements of statutory Infant Class Size legislation (a maximum of 30 children per teacher unless a child qualifies as a permitted exception admission in accordance with section 2.16 of the 2021 School Admissions Code).

If fewer applications are received than PAN, every applicant will be offered a place for their child without condition. If more applications are received than PAN, the Admission Authority will apply oversubscription criteria in order to rank all the applications and identify a priority for the offer of places up to PAN. Our oversubscription criteria is included later within this document and includes specific information for both Wiltshire and South Gloucestershire based school respectively.

Application decisions will be notified by the home local authority in April 2028 to all applicants who submitted an 'on time' application.

4.0 Starting Junior School (South Gloucestershire)

Starting junior school In South Gloucestershire there are a number of infant schools 'paired' to junior schools. If your child attends an infant school, they will leave at the end of Year 2 and, in paired infant and junior schools, they will transfer automatically between the two schools, if this is the parents'/ carers' wish.

Parents/carers have the right to express a preference for a junior or primary school other than the 'paired' school. If a place at the parents'/carers' preferred school is not available then they have the right of appeal to an independent appeal panel. If you are considering a non-paired junior or primary school for your child(ren) you will need to apply for a place for the September that they will start in Year 3. Applications can be made through the in-year application process.

5.0 Changing school in year (In-year admission)

The admission of these children is based on the LA's respective admissions guidelines (see Wiltshire Local Authority for Wiltshire Schools and South Gloucestershire Local Authority for South Gloucestershire Schools). Parents need to apply for a place by completing the LA application form for an in year Primary School Transfer. The Local Authority then, in consultation with the school, make a decision as to whether a place can be offered dependent on whether the numbers in the year group/class allow for a space to be available.

6.0 Appeal procedures

The administration of school admission appeals is subject to statutory procedure set out in the 2022 School Admission Appeals Code issued by the Department for Education. The applicant may lodge an appeal when an admission application is refused by the Admission Authority unless the application was for a year other than the child's relative age and a place could be offered in the relative age year. The admission decision letter issued to the applicant will explain the reasons for refusal and explain how to lodge an appeal.

Information about appeals is hosted on the respective Local Authority websites:
Appealing against a decision - Wiltshire Council
School appeals | South Gloucestershire (southglos.gov.uk)

The decision of an independent appeal panel is binding on all parties. However, where there is concern that the appeal procedure has not been properly administered in accordance with the 2022 School Admission Appeals Code and/or the published Appeals Timetable, the Appellant may choose to raise the matter with The Local Government Ombudsman.

7.0 Fair Access Protocol

All local authorities must have a Fair Access Protocol agreed with the majority of schools in its area, which aims to ensure that children who have not been able to secure a school place during the school year are offered a place at a suitable school as quickly as possible. It must also ensure that no school – including those with available places – is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour.

South Gloucestershire: fair_access_protocol.pdf (openobjects.com)

Wiltshire: 13. Fair Access Protocol - Wiltshire Council

8.0 Oversubscription criteria for schools in Wiltshire

School	Local Authority Area
Box CE Primary School	Wiltshire
Neston Primary School	Wiltshire

Where a school is oversubscribed in Wiltshire, places are allocated to children in order of the ranked criteria listed below:

Children with an Education, Health and Care Plan which names the school

Children with an Education, Health and Care Plan (EHC Plan) are placed in schools through the arrangements set out in the SEN Code of Practice and associated regulations and not the general school admission arrangements. Admission authorities are required by Section 324 of the Education Act 1996 to admit a child with an EHC Plan that names the school, even if the school is full. Parents of children with an EHC Plan should contact their child's casework officer for any further information.

A: Looked after children, previously looked after children and those Internationally adopted previously looked after children

Children in public care* are those who are in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22 of the Children Act 1989) at the time of making an application to a school. In Wiltshire, these children are referred to as children in public care.

Children previously in public care* are those who were looked after but ceased to be so because they were adopted[1] (or became subject to a child arrangement order[2] or special guardianship order[3]).

Internationally adopted previously looked after children* are those who appear[4] to Wiltshire Council to have been in state care outside England and ceased to be in state care as a result of being adopted.

* Documentation will need to be provided to Mosaic Partnership Trust as proof of care status.

1 Under the terms of the Adoption Act 1976 and the Adoption and Children's Act 2002.

2 Under the terms of the Children Act 1989 and the Children and Families Act 2014.

3 Section 14A of the Children Act 1989.

4 Evidence will need to be provided that the child was in state care outside of England, if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Note: The applicant will be responsible for providing certified copies of any relevant foreign language documents into English.

B: Designated area siblings and shared area siblings

A child is considered under this criterion if a sibling is attending the school (or the linked junior school in the case of applications to an infant school) as at the deadline date and will continue to attend the school at the time of entry, and where the child lives within the designated area or shared area at the same address as the sibling. Step, half and foster siblings are included in this category. The sibling link does not apply to children who are on roll in YR6 and will not be attending once the child starts school.

C: Other children from the designated area or shared area

Children resident within the designated area or shared area who do not qualify under one of the criteria above.

D: Other siblings

A child is considered under this criterion if a sibling is attending the school (or the linked junior school in the case of applications to an infant's school) at the deadline date and will continue to attend the school at the time of entry, and where the child lives at the same address as the sibling. Step, half and foster siblings are included in this category. The sibling link does not apply to children who are on roll in YR6 and will not be attending once the child starts school.

E: Children of staff at the school

A child is considered to fall under this criterion

I. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
II. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

If applicants wish to be considered under this criterion then a letter or email from the Headteacher confirming the above applies to the applicant must be provided at the time of application.

F: Other children

Children to whom none of the above criteria apply.

If the school is oversubscribed within any of the listed categories, the straight-line distance from the child's home address to the school will be used as the determining factor. Distances will be measured according to the Ordnance Survey eastings and northings for the child's home address and the school. Those living closer to the school will be given priority.

Tie Break

If two or more children with the same priority for admission live an indistinguishable distance from the preferred school but cannot all be admitted, then the available places will be decided by means of casting lots.

The random allocation will be conducted independently by an officer of Wiltshire Council.

9.0 Oversubscription criteria for schools in South Gloucestershire

School	Local Authority Area
Barrs Court Primary School	South Gloucestershire
Broadway Infant School	South Gloucestershire
Gillingstool Primary School	South Gloucestershire
Parkwall Primary School	South Gloucestershire
Raysfield Primary School	South Gloucestershire
Redfield Edge Primary School	South Gloucestershire
St Michael's CE Primary School	South Gloucestershire
St Stephen's CE Junior School	South Gloucestershire
The Park Primary School	South Gloucestershire
The Ridge Junior School	South Gloucestershire

Where a school is oversubscribed in South Gloucestershire, places are allocated to children in order of the ranked criteria listed below:

Children with an Education, Health and Care Plan which names the school

Children with an Education, Health and Care Plan (EHC Plan) are placed in schools through the arrangements set out in the SEN Code of Practice and associated regulations and not the general school admission arrangements. Admission authorities are required by Section 324 of the Education Act 1996 to admit a child with an EHC Plan that names the school, even if the school is full. Parents of children with an EHC Plan should contact their child's casework officer for any further information.

A: Looked after children, previously looked after children and those Internationally adopted previously looked after children

Children in public care* are those who are in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22 of the Children Act 1989) at the time of making an application to a school. In South Gloucestershire, these children are referred to as children in public care.

Children previously in public care* are those who were looked after but ceased to be so because they were adopted[1] (or became subject to a child arrangement order[2] or special guardianship order[3]).

Internationally adopted previously looked after children* are those who appear[4] to South Gloucestershire Council to have been in state care outside England and ceased to be in state care as a result of being adopted.

* Documentation will need to be provided to Mosaic Partnership Trust as proof of care status.

1 Under the terms of the Adoption Act 1976 and the Adoption and Children's Act 2002.

2 Under the terms of the Children Act 1989 and the Children and Families Act 2014.

3 Section 14A of the Children Act 1989.

4 Evidence will need to be provided that the child was in state care outside of England, if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Note: The applicant will be responsible for providing certified copies of any relevant foreign language documents into English.

B: Local siblings: South Gloucestershire children are defined as local siblings if:

- they live within the APR (Area of Prime Responsibility); **or,**
- where there is no APR, local siblings will be deemed to be those living up to a maximum of three miles from school by straight line measurement; **or,**
- where the distance is over three miles but the school is still the nearest school;

AND

- they are full or half brother or sister; **or**
- they are adoptive brother or sister; **or**
- they are children of the same household;

AND

- the sibling is already in attendance at the preferred school and will be in attendance at the time of admission (statutory school age only).

For the purposes of the local sibling criterion, a paired infant and junior school will be treated as one school.

For the purposes of the local sibling criterion, a brother or sister of a child previously admitted to a school through an EHC Plan will be treated as a local sibling regardless of the home address.

Please note that the offer of a place at any particular school does not guarantee an offer of a place for a sibling at a later date. Different authorities will vary in the priority that they give to siblings.

C: Geographical considerations: Children living within the APR: Where there are more applications for children living within an Area of Prime Responsibility than places available, priority will be given to applications from within the defined area who live closest to the preferred school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.
In the case of South Gloucestershire infant and primary schools which do not have Areas of Prime Responsibility, places will be allocated to those children living closest to the school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.

D: Out of area siblings: siblings living outside the APR for the school: In South Gloucestershire children are defined as out of area siblings if they live outside the Area of Prime Responsibility for the school;
AND

- they are full or half brother or sister; **or**
- they are adoptive brother or sister**; or**
- they are children of the same household

AND

- the sibling is already in attendance at the preferred school and will be in attendance at the time of admission (statutory school age only).

For the purposes of the out of area sibling criterion, a paired infant and junior school will be treated as one school.

Please note that the offer of a place at any particular school does not guarantee an offer of a place for a sibling at a later date. Different authorities will vary in the priority that they give to siblings.

E: Geographical Considerations; Children living outside the APR for the school:

Where there are more applications for children living outside an Area of Prime Responsibility than places available, priority will be given to applications from those who live closest to the preferred school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.

F: Children of staff at the school
A child is considered to fall under this criterion

I. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
II. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Tie breaker: Where it does not prove possible to resolve allocations to an over-subscribed school by the application of criteria A-F, any remaining places will be allocated by drawing lots. Lots will be drawn by a Trustee of the Mosaic Partnership Trust who is independent of the school admissions process.

Please note: Within the priority categories A-F, if there are more applicants than places available priority will be given on the basis of closeness to the school. In determining which applicants live closest to school, distances from home to school will be measured in a straight line between the address point of the child's home and a central point within the main school building. Applications for assistance with transport will be assessed using the nearest available walking route.

10.0 Contact Details

	Website	Contact details
Mosaic Partnership Trust	Welcome - Mosaic Partnership Trust (mosaicpt.org.uk)	1454 582333 office@mosaicpt.org.uk
Barrs Court Primary School	Barrs Court Primary School - Home	01454 867799 enquiries@barrscourtps.org.uk
Box CE Primary School	Box Church of England Primary School - Home	01225 742663 admin@box.wilts.sch.uk
Broadway Infant School	Broadway Infants School	01454 867130 admin@broadwayinfants.org.uk
Gillingstool Primary School	Gillingstool Primary School - Home	01454 866527 office@gillingstool.org.uk
Neston Primary School	Neston Primary School	01225 810478 admin@neston.wilts.sch.uk
Parkwall Primary School	Welcome to Parkwall Primary School - Parkwall Primary School, Cadbury Heath	01454 867114 parkwallprimary@sgmail.org.uk
Raysfield Primary School	Home - Raysfield Primary School	01454 866795 office@raysfield.org.uk
Redfield Edge Primary School	Redfield Edge Primary School – Striving to be the best version of ourselves.	01454 867165 enquiries@redfieldedgeprimary.co.uk
St Michael's CE Primary School	St Michael's C of E Primary School - Home (stmichaelswinterbourne.co.uk)	01454 867105 office@stmichaelswinterbourne.co.uk
St Stephen's CE Junior School	Home | St Stephen's CofE Junior School (ststephensjun.org.uk)	01454 867175 office@ststephensjuniors.org.uk
The Park Primary School	Park Primary School Home - Park Primary School	01454 866536 parkprimary@sgmail.org.uk
The Ridge Junior School	The Ridge Junior School - Home (theridgeschool.co.uk)	01454 867125 enquiries@theridgejunior.org.uk